

Summary of IPC members and Past International President Dr. Chonchanok Viravan's report for Feasibility of Virtual Congress .

Introduction

1. BPW International Congress	p. 3 – 5
1.1 <i>Congress</i>	p. 3 – 4
This section explains the different kind of events a Congress comprehends and the legal documents that are relevant for BPW International	
1.2 <i>Congress Organization</i>	p. 4
This section explains the different steps of a congress organization	
1.3 <i>Congress Dates</i>	p. 4
This section shows the length between the term since the 22 nd Congress in Venice 1996	
2. Readiness of BPW International Documents	p. 5 – 9
2.1 <i>Documents</i>	p. 5
Two Documents must be ready before Congress:	
- XIX Congress Proceedings (will be ready by the end of August)	
- Audited XXIX Congress financial report is not ready yet	
2.2 <i>Preparedness of BPW Members</i>	p. 5 – 7
Constitution R 11 on how many votes the federations have according to their numbers; Only members who are up-to date with their dues have the right to vote. Problems through COVID-19 to comply with this requirement. Access to internet is not guaranteed everywhere because of unstable electricity, lack of IT knowledge of the members etc.	
2.3 <i>Governance Documents' Readiness</i>	p. 7 – 9
This chapter addresses the Constitution and Regulations, the Procedure Manual and the Swiss Civil Code which are relevant to organize the Congress. The possible problems in a virtual debate, the quorum and the online voting are furthermore discussed.	
3. Technological Feasibility	p. 9 – 14
3.1 <i>Required Features</i>	p. 9 – 10
Are a software platform for meetings and a secure voting system.	
3.2 <i>Virtual Event Platforms</i>	p. 10 – 14
Several Event Platforms with their pros and cons are discussed as well as the importance of a Professional Virtual Event and Technology Company. The challenges are: the Remote Simultaneous Interpretation in four languages, the sign-in process, the secure web-based voting and the audio and video recording and transcription.	
4. Time Feasibilities	p. 14 – 18
4.1 <i>Duration of Congress</i>	p. 14 – 18
Discussed are the duration of time per session, per non-business event, the required time for the whole GA taking in account the workload the Congress will represent and the estimated number of virtual GA sessions.	
4.2 <i>Congress Preparation time</i>	<u>p. 18</u>

The preparation time for a Virtual Congress would be almost as long as the preparation of a physical congress.

5. Financial Feasibilities	p. 19 – 21
<i>5.1 Would a Virtual Congress' Income cover the expenses</i>	p. 19
<i>5.2 How much would a Virtual Congress cost?</i>	p. 19 – 21
<i>Bottom line: A Virtual Congress would take too long and make the cost quite high.</i>	
Under the current circumstances, we would expect that a Virtual XXX Congress would yield a DEFICIT.	
Possible Ways Forward	p. 21 – 23
The report suggests a reduction of the workload and the use of technology to further reduce time. BPW International has to find the best way for its organization.	

Annex

- A. Structure of events at Congress
- B. Status of IPC and HPW of the XXX BPW International Congress
- C. Compare Price Quotes for a Virtual XXX Congress