

Summary of IPC members and Past International President Dr. Chonchanok Viravan's report for Feasibility of Virtual Congress .

Introduction

- 1. BPW International Congress** p. 3 – 5
 - 1.1 Congress** p. 3 – 4

This section explains the different kind of events a Congress comprehends and the legal documents that are relevant for BPW International
 - 1.2 Congress Organization** p. 4

This section explains the different steps of a congress organization
 - 1.3 Congress Dates** p. 4

This section shows the length between the term since the 22nd Congress in Venice 1996
- 2. Readiness of BPW International Documents** p. 5 – 9
 - 2.1 Documents** p. 5

Two Documents must be ready before Congress:
 - XIX Congress Proceedings (will be ready by the end of August)
 - Audited XXIX Congress financial report is not ready yet
 - 2.2 Preparedness of BPW Members** p. 5 – 7

Constitution R 11 on how many votes the federations have according to their numbers; Only members who are up-to date with their dues have the right to vote. Problems through COVID-19 to comply with this requirement. Access to internet is not guaranteed everywhere because of unstable electricity, lack of IT knowledge of the members etc.
 - 2.3 Governance Documents' Readiness** p. 7 – 9

This chapter addresses the Constitution and Regulations, the Procedure Manual and the Swiss Civil Code which are relevant to organize the Congress. The possible problems in a virtual debate, the quorum and the online voting are furthermore discussed.
- 3. Technological Feasibility** p. 9 – 14
 - 3.1 Required Features** p. 9 – 10

Are a software platform for meetings and a secure voting system.
 - 3.2 Virtual Event Platforms** p. 10 – 14

Several Event Platforms with their pros and cons are discussed as well as the importance of a Professional Virtual Event and Technology Company. The challenges are: the Remote Simultaneous Interpretation in four languages, the sign-in process, the secure web-based voting and the audio and video recording and transcription.
- 4. Time Feasibilities** p. 14 – 18
 - 4.1 Duration of Congress** p. 14 – 18

Discussed are the duration of time per session, per non -business event, the required time for the whole GA taking in account the workload the Congress will represent and the estimated number of virtual GA sessions.
 - 4.2 Congress Preparation time** p. 18

The preparation time for a Virtual Congress would be almost as long as the preparation of a physical congress.

5. Financial Feasibilities p. 19 – 21

5.1 Would a Virtual Congress' Income cover the expenses p. 19

5.2 How much would a Virtual Congress cost? p. 19 – 21

Bottom line: A Virtual Congress would take too long and make the cost quite high.

Under the current circumstances, we would expect that a Virtual XXX Congress would yield a DEFICIT.

Possible Ways Forward p. 21 – 23

The report suggests a reduction of the workload and the use of technology to further reduce time. BPW International has to find the best way for its organization.

Annex

- A. Structure of events at Congress
- B. Status of IPC and HPW of the XXX BPW International Congress
- C. Compare Price Quotes for a Virtual XXX Congress